



NATIONWIDE ARMY AGR VACANCY ANNOUNCEMENT



OREGON ARMY NATIONAL GUARD ATTN: DCSPER-AGR PO BOX 14350, SALEM, OR 97309-5047	Security Clearance: Secret	ANNOUNCEMENT NUMBER: AR # 12-07	
		OPENING DATE: 6 March 2012	CLOSING DATE: 8 May 2012
POSITION: Active Guard Reserve (AGR) 79T Recruiting and Retention NCO	GRADE: Maximum: E-6 Minimum: E-4	BOARD DATE: 15 May 2012	
POSITION FILL DATE: As needed UNIT: Recruiting and Retention Battalion	MOS: 79T LOCATION: Statewide	POSITION IS OPEN FOR: Male / Female	

1. **AREAS OF CONSIDERATION:** Open to current members of the ARNG and those eligible to become members in the grade of E4-E6. Soldiers in the grade of E4 must be on the current 2012 SGT Enlisted Promotion System (EPS) list and be in a promotable status prior to applying. AGR Soldiers within the first 18 months of their initial AGR tour must include a request for exception to policy with the application.
2. **QUALIFICATIONS DESIRED:**
 - a. Background in the administrative, Human Resources or other related military and civilian experience.
 - b. Computer expertise in current programs.
 - c. Training in time management skills.
3. **QUALIFICATIONS FOR INITIAL ENTRY IN THE AGR PROGRAM:** For initial entry in the AGR Program, or subsequent reentry in the AGR program following a break of two or more calendar days, an applicant must possess the qualifications prescribed in AR 135-18, Chapter 2, table 2-1, not be disqualified under tables 2-2 or 2-3, and meet any additional requirements prescribed by the CNGB or CAR per paragraphs 1-4d (3) and 1-4e (3). Applicants must:
 - a. Be a member of the Oregon Army National Guard.
 - b. Request administrative reduction to the grade of E-5 prior to accepting the position if they are currently above the grade of E-5 and do not possess 79T (SQI 4).
 - c. Become 79T (SQI 4) qualified within 6 months (180 Days) of assignment. Failure to become qualified within the specified periods is grounds for mandatory, involuntary separation from the AGR program.
 - d. Be medically certified as drug free, tested negative for human immunodeficiency virus (HIV), and not pregnant, per AR 40-501 and AR 600-110, prior to entry on AD or FTNGD in the AGR Program. Meet the medical fitness standards for retention per AR 40-501, Chapter 3. When appropriate, the Soldier must also meet the medical fitness for miscellaneous purposes per AR 40-501, Chapter 5. If PULHES numerical indicator of P3 or P4, then the requirements of AR 600-60 must be met prior to accessioning into the AGR program. All applicants must be medically deployable in a world-wide environment.
 - e. Be able to serve at least 3 years in an AGR status prior to completing 18 years of Active Federal service (any combination of Active Duty, Active Duty Operational Support, Annual Training and/or AGR program for a total of 18 years).
 - f. Be 18 years of age and not reached their 55th birthday.
 - g. Have sufficient time remaining (ETS) to permit completion of tour of duty.
 - h. Not be under current suspension of favorable personnel action (flagged).
 - i. Be able to type a minimum of 25 words per minute.
 - j. Copy of document verifying ASVAB score with a minimum score of 110 in aptitude area GT, waivable to 100 with a score of 100 in aptitude ST in accordance with CPMOS 79T, DA PAM 611-21.
 - k. Have a minimum Physical profile of 132221.
 - l. Possess a minimum of an interim secret security clearance upon hire date. Soldiers that cannot obtain an interim secret clearance will not be considered for entry into the AGR program. Soldiers in the process of obtaining a security clearance will be boarded, but cannot be hired until they possess a minimum of an interim secret clearance. Soldiers who are hired with an interim secret clearance and fail to receive a permanent secret clearance or are denied a permanent secret clearance will be REFRAD from the AGR Program without board action.
 - m. Soldiers not willing to PCS to an offered position will be removed from the RRB Hiring Pool.
 - n. Request TAG approval prior to change of employment programs for technicians with 10 years or more creditable service. Applicants will contact the HRO office for assistance.
 - o. Have a valid Oregon Drivers License (ODL), or be able to obtain a valid ODL prior to start of Initial AGR Tour.

4. **APPLICATION DOCUMENTATION:** Qualified applicants may submit applications as described below to the address in the upper left hand corner of this announcement. Applications not received by 1300 on the closing date of this announcement, will not be considered. **Applications without all required supporting documents will be returned without consideration.** US Government postage and envelopes may not be used for submitting applications. Application will be submitted in a plain manila file folder and will include the following:
- a. Memorandum addressed to DCSPER-AGR requesting interview for the Army AGR RRB Enlisted Open Pool, PVA AR 11-15. Applicant will state they have reviewed AR 135-18 and meet the qualifications for an initial AGR tour. Applicant will include their personal contact information. Reference AR 25-50 for format of memorandum. Qualified applicants will be contacted for interview. After recommendation is approved by the Adjutant General, the AGR office will confirm recommendation or non-recommendation by memorandum.
 - b. Color photograph in Class A or ASU uniform, three-quarter or full length, taken within the last 12 months.
 - c. NGB 34-1, Application for Active Guard/Reserve (AGR) Position signed by applicant with any applicable continuation pages.
 - d. DD Form 369, Police Record Check signed by applicant.
 - e. NGB Form 23B, Retirement Points Accounting System (RPAM) dated within 30 days (National Guard only).
 - f. DA Form 2A/B, Personnel Qualification Record (PQR) dated within 30 days.
 - g. Individual Medical Readiness (IMR) record with date of last Periodic Health Assessment (PHA) within 12 months.
 - h. Copy of document verifying ASVAB score (i.e. DA Form 1966/1 or DA 2-1).
 - i. Typing test score sheet from online test. Go online to www.typingtest.com and provide the 3-minute test results.
 - j. Copy of all DD214s, DD220s, or NGB 22s showing all prior service.
 - k. Copy of last three DA Form 2166-8, NCOER (E5 and above) or most recent Specialist/Corporal Promotion Evaluation Report.
 - l. Letter of recommendation from Company Commander or higher. Other letters of recommendation are optional.
 - m. Copy of current DA Form 705 (Army Physical Fitness Test Scorecard) with minimum of the last two scores. Current score must be less than 12 months old. Profiles must be attached if applicable. Soldiers on temporary profile are not eligible to enter the AGR program.
 - n. Copy of DA Form 5500/5501 (Body Fat Content Worksheet) if applicable, reference AR 600-9.
 - o. Copy of current Drivers License.
 - p. Copy of JPAS statement, current within 30 days, verifying possession of interim secret clearance or memorandum from the unit verifying that a security clearance packet has been initiated for at least an interim secret clearance.
5. **SCREENING REQUIREMENTS:** Applicants will be required to take and pass the Army Physical Fitness Test (APFT) and height/weight screening on the day of the scheduled interview. Applicants with permanent profiles will take and pass the APFT within the limitations of their profile. Applicants with temporary profiles will not be allowed to take the APFT. Applicants who do not pass the APFT or height/weight screening will not be interviewed.
6. **TOUR STABILITY:** AGR Soldiers will not be reassigned during the first 36 months of their initial tour.
7. **UNIFORM:** Applicants will interview in Class A or ASU. Phone interviews will only be considered for Soldiers with an official military obligation or Soldiers applying from states other than Oregon. Soldiers not issued Class A will submit documentation from their Unit Supply NCO explaining why Class A uniform has not been issued.
8. **EVALUATION:** Candidates will be evaluated on the basis of their education, experience, training, and performance based on individual application and interview. It is recommended applicants review NGR 601-1, AR 600-8-19, AR 135-18, and NGR 600-5.
9. **LAW ENFORCEMENT BACKGROUND CHECK:** Prior to appointment, this position requires a law enforcement background check. By submitting this application you hereby authorize this agency to conduct the necessary review.
10. **RECRUITING HIRING POOL:** Applicants who pass the board interview will be recommended for placement in the Oregon Recruiting and Retention AGR hiring pool. Soldiers will remain in the Hiring Pool for a (1) year period. It is the Soldier's responsibility to remain eligible for initial AGR tour as outlined in AR 135-18.
11. **EQUAL OPPORTUNITY:** The Oregon National Guard is an Equal Opportunity Employer and all qualified applicants receive consideration for this announcement without regard to race, color, religion, gender, national origin or reprisal.
12. **INSTRUCTIONS TO COMMANDERS/SUPERVISORS:** This position vacancy announcement will be given the broadest possible dissemination. A copy of this announcement will be posted on your unit/activity bulletin board.

Applicants with questions regarding the position vacancy may contact

SFC Tessa Baird at:

tessa.baird@us.army.mil

or: 503-584-3814

POC for this announcement is SFC April Herinckx at:

april.herinckx@us.army.mil

or: 503-584-3557